# CONFIDENTIALITY

Participants

What information do you need to know about the people in the room?

Have you ensured your team Is aware of need for confidentiality?

Identification Issues

How will you acknowledge contribution of participants externally?

Have you asked participants how they identify?

Breaches In Confidentiality What is your procedure in response to breaches in confidentiality?

Have you remembered to consult with the participant Impacted by the breach?

# QUESTIONS FOR SAFEGUARDING:

Questions for Safeguarding: Participants shares a series of prompts - to help you to consider your options for supporting and safeguarding your partner organisations, collaborators and the core team involved in the making process.

These questions emerged from reflective discussions between **Vincent Dance Theatre and Playing ON Theatre Company** whilst reviewing the complex parameters that interplay when co-producing work with vulnerable communities and younger participants.

Some questions / prompts may not be relevant to you / your organisation and some considerations may be new to you. The aim of this resource is to encourage reflective discussions within your team or for you to consider as an individual practitioner what is needed to work safely, develop a protective mindset and encourage wellbeing in all you do within the arts sector.

For further information contact admin@vincentdt.com

To see the resource online go to www.vincentdt.com > Special Projects > Safeguarding Questions for Working in the Arts

### CONSENT

Acquiring full & informed consent

Are you requesting consent from participants and/or their parent/carer(s)?

Have you considered differentiating the methods used to acquire consent?

Reviewing Consent At what intervals will you explicitly review the consent of the participants?

Do you need a review of consent for sharing online/digital content?

Withdrawal of consent

Have you agreed a process in the event of requests to withdraw from project?

How will you manage exit from the project and acknowledge contribution?

# WELLBEING

Wellbeing Awareness What is in place to support wellbeing needs during the project delivery?

What methods will you use for ongoing wellbeing reflections & communications?

Power Dynamics

Who is the right person to check in with the participants?

Have you considered how safe they feel to be emotionally honest?

After-Care

Is there a plan to leave a positive legacy or create ongoing impact?

Do you offer signposting to other relevant organisations who can offer support?