### CORE TEAM

Managementa Producing Team Have you considered the impact the themes of your work may have on your team?

Have you explored options for supervision & support?

Governance\* / Steering Group \ Are there frameworks in place to support Safeguarding?

Are there clear communication channels reflecting accountability & responsibilities?

Creative Leaders Is there support in place to allow appropriate processing of emotional labour?

Have you considered power dynamics which may impact emotional honesty?

SAFEGUARDING QUESTIONS for Working in the Arts







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# QUESTIONS FOR SAFEGUARDING: THE MAKING PROCESS

Questions for Safeguarding: The Making Process shares a series of prompts – to help you to consider your options for supporting and safeguarding your partner organisations, collaborators and the core team involved in the making process.

These questions emerged from reflective discussions between **Vincent Dance Theatre** and **Playing ON Theatre Company** whilst reviewing the complex parameters that interplay when co-producing work with vulnerable communities and younger participants.

Some questions / prompts may not be relevant to you / your organisation and some considerations may be new to you. The aim of this resource is to encourage reflective discussions within your team or for you to consider as an individual practitioner what is needed to work safely, develop a protective mindset and encourage wellbeing in all you do within the arts sector.

For further information contact admin@vincentdt.com

To see the resource online go to <a href="https://www.vincentdt.com">www.vincentdt.com</a> > Special Projects > Safeguarding Questions for Working in the Arts

## PARTNER ORGANISATIONS

Is there a clear pathway for communication, feedback & updates?

Have you agreed outcome expectations & evaluation approach for the project?

Process & Policies Have you shared disclosure procedures & wellbeing risk assessments?

Which organisations' safeguarding policies & procedures are being adhered to?

Roles & Responsibilities Have you clarified safeguarding responsibilities including DSL & SO?

Have you shared relevant safeguarding information & profiles for participants?

## COLLABORATORS

Contract & Letter of Agreement Are collaborators expected to adhere to your organisation's Code of Conduct?

Have collaborators agreed to adhere to safeguarding policy & disclosure procedures?

Responsibilities

Have you clarified what happens in response to unexpected situations?

Have the safeguarding roles and responsibilities been clearly identified?

Wellbeing Support Have you reviewed how triggering themes in the work will impact the wellbeing needs of collaborators and considered appropriate support you can offer?

How do collaborators communicate additional wellbeing needs with your organisation?